

Application letter for bonafide certificate Ebook

Application Letter for Bonafide Certificate

In many institutions, whether educational, governmental, or corporate, obtaining a bonafide certificate is a common requirement for various official purposes. One essential step in this process is submitting an application letter for a bonafide certificate. This formal letter serves as a request to the concerned authority, asserting the need for the certificate and providing necessary details to facilitate its issuance. In this article, we will explore the structure, content, and best practices for writing an effective application letter for a bonafide certificate, along with sample templates to guide you through the process.

Understanding the Bonafide Certificate and Its Significance

What is a Bonafide Certificate?

A bonafide certificate is an official document issued by an organization, educational institution, or employer that certifies an individual's affiliation with that organization. It confirms that the person is a genuine member or student of the institution for a specific period and purpose.

Common Uses of a Bonafide Certificate

A bonafide certificate is often required for various purposes, including:

- Applying for a visa or passport
- Seeking admission to another educational institution
- Applying for government or non-governmental schemes
- Obtaining discounts or benefits available to students or members
- Submitting proof of identity or affiliation for official procedures

Importance of an Application Letter for Bonafide Certificate

The application letter acts as a formal request that communicates your need clearly and professionally. It ensures that the authority understands your purpose and processes your request efficiently. A well-written application can expedite the issuance process and prevent delays or misunderstandings.

Key Components of an Application Letter for Bonafide Certificate

To craft an effective application letter, certain crucial elements must be included:

1. Recipient's Details

- Name and designation of the authority or officer in charge
- Department or office address

2. Sender's Details

- Name of the applicant
- Roll number or student ID (if applicable)
- Department or course details
- Contact information (phone number, email address)
- Address

3. Subject Line

A clear, concise statement indicating the purpose of the letter, such as:

?Request for Issuance of Bonafide Certificate?

4. Salutation

Proper greeting, e.g., ?Dear Sir/Madam? or ?To Whom It May Concern,? depending on the institution's protocol.

5. Body of the Letter

This section should include:

- The purpose of writing the letter
- Specific details about the period of affiliation
- Reason for requesting the bonafide certificate
- Any supporting information or documents attached
- Polite request for prompt action

6. Closing and Signature

- A courteous closing phrase, such as "Thank you for your consideration?"
- Signature of the applicant
- Date of writing the letter

Step-by-Step Guide to Writing an Application Letter for Bonafide Certificate

Step 1: Start with a Formal Heading

Include your address and the date at the top right or left corner of the letter.

Step 2: Address the Recipient

Mention the name and designation of the authority or department.

Step 3: Write a Clear Subject Line

Make it straightforward to immediately convey the purpose.

Step 4: Begin with a Respectful Salutation

Use appropriate greetings based on the formal relationship.

Step 5: Introduce Yourself and State the Purpose

Briefly introduce yourself and explain why you are requesting the certificate.

Step 6: Provide Necessary Details

Mention your affiliation, period of stay, and any other relevant information.

Step 7: Conclude Politely

Express gratitude and request prompt processing.

Step 8: Sign Off

End with a formal closing phrase, your signature, and your name.

Sample Application Letter for Bonafide Certificate

``plaintext

Your Address

City, State, ZIP Code

Email Address

Phone Number

Date

The Principal

XYZ College/School/Organization Name

Department or Office

Address

City, State, ZIP Code

Subject: Request for Issuance of Bonafide Certificate

Dear Sir/Madam,

I am writing to kindly request the issuance of a bonafide certificate certifying my affiliation with XYZ College for the academic year 2023-2024. My name is John Doe, and I am currently enrolled in the Bachelor of Science program in the Department of Physics, with roll number 12345.

The bonafide certificate is required for [state the purpose, e.g., applying for a student visa, internship, or scholarship]. I have been a student at this institution since August 2022 and am in good standing.

I would be grateful if you could process my request at the earliest convenience. I have attached a photocopy of my student ID card and my admission receipt for your reference.

Thank you for your attention to this matter. I look forward to your positive response.

Yours sincerely,

[Signature]

John Doe

Enclosures: Student ID Copy, Admission Receipt

...

Best Practices for Writing an Effective Application Letter for Bonafide Certificate

To ensure your application is successful, consider these tips:

- Write in a formal, polite tone throughout the letter.
- Keep the letter concise and to the point, avoiding unnecessary details.
- Proofread for grammatical errors and clarity.
- Attach all supporting documents mentioned in the letter.
- Use a professional letter format with proper spacing and margins.

FAQs about Application Letter for Bonafide Certificate

1. Can I request a bonafide certificate via email?

Yes, many institutions accept formal requests via email. Ensure your email is well-structured, polite, and includes all necessary details and attachments.

2. How long does it take to get a bonafide certificate after submitting the application?

The processing time varies by institution but generally ranges from a few days to a week. It's advisable to follow up if you do not receive it within the stipulated time.

3. Is there a specific format for the application letter?

While there is no universal format, following a formal letter structure as outlined above ensures clarity and professionalism.

4. What documents should I attach with my application?

Typically, you should attach a photocopy of your student ID, admission receipt, or any other document that proves your affiliation.

Conclusion

Writing an application letter for a bonafide certificate is a straightforward process that requires attention to formal structure, clarity, and politeness. By including all necessary details and adhering to a professional format, you can effectively communicate your request and expedite the issuance of the certificate. Remember, a well-crafted application not only reflects your seriousness but also facilitates a smooth process for obtaining this important document. Whether for educational, official, or personal purposes, mastering the art of writing such application letters is a valuable skill that can serve you in various official procedures.

Application Letter for Bonafide Certificate: A Detailed Guide to Crafting Effective Requests

In the realm of academic, professional, and administrative procedures, the application letter for bonafide certificate holds a pivotal position. Whether a student needs to verify their affiliation with an educational institution, or an employee seeks to confirm their association with an organization, this formal document serves as a crucial request to the concerned authorities. An effectively drafted application not only expedites the issuance process but also reflects the applicant's sincerity and professionalism. This article delves into the nuances of writing a comprehensive application letter for a bonafide certificate, exploring its significance, structure, essential components, common pitfalls, and best practices.

Understanding the Bonafide Certificate and Its Importance

What is a Bonafide Certificate?

A bonafide certificate is an official document issued by an educational institution or organization, certifying that an individual is a genuine member of that institution. Typically, it states that the person is a student, employee, or member of the organization, and includes relevant details such as name, roll number, course/department, duration, and purpose of issuance.

Key features of a bonafide certificate include:

- Confirmation of identity and association
- Period of affiliation
- Purpose for which the certificate is issued
- Official signature and seal of the issuing authority

Why is the Bonafide Certificate Required?

The certificate serves multiple purposes:

- Visa applications: To prove enrollment or employment status
- Scholarship or financial aid: As proof of student status
- Travel permits: For school or college trips
- Loan or financial transactions: To verify employment or student status
- Other official purposes: Such as admission to courses, internships, or government schemes

The integrity and authenticity of the certificate hinge on a formal, clear application process. Therefore, drafting a well-structured application letter is essential to facilitate smooth processing.

Key Elements of an Application Letter for Bonafide Certificate

A typical application letter for a bonafide certificate should contain the following elements:

1. Proper Salutation

- Address the letter to the appropriate authority, such as the Principal, Headmaster, Registrar, or HR Manager.
- Use respectful titles (e.g., Dear Sir/Madam).

2. Clear Subject Line (if submitting via email)

- Example: "Request for Issuance of Bonafide Certificate"

3. Introduction and Purpose of the Letter

- State who you are (name, class/department/designation).
- Mention the reason for writing the letter (e.g., to request a bonafide certificate for specific purposes).

4. Personal and Institutional Details

- Include details like registration number, roll number, enrollment ID, student ID, or employee ID.

- Mention the duration of your association with the institution.

5. Justification or Reason for the Request

- Clearly specify why you need the bonafide certificate.
- Mention any deadlines or urgency if applicable.

6. Polite Closing and Signature

- End with a courteous closing statement.
- Sign the letter and include contact details such as phone number and email address.

Sample Structure of an Application Letter for Bonafide Certificate

To better understand, let's examine the typical structure through a sample layout:

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

The Principal / Head of Institution

[Institution Name]

[Institution Address]

[City, State, ZIP Code]

Subject: Request for Issuance of Bonafide Certificate

Dear Sir/Madam,

I am writing to request the issuance of a bonafide certificate to verify my enrollment as a student at [Institution Name]. I am currently enrolled in the [Course/Department], with Roll Number [Number], and I have been studying at this institution since [Start Date].

The bonafide certificate is required for [state the purpose, e.g., applying for a student visa, scholarship, or internship], and I kindly request you to process my application at your earliest convenience. I would be grateful if the certificate could be issued by [date], as I need to submit it for the aforementioned purpose.

Please let me know if any further information or documentation is needed. I am available at [phone number] or [email address].

Thank you very much for your assistance.

Sincerely,

[Your Name]

[Signature]

Tips for Writing an Effective Application Letter for Bonafide Certificate

Clarity and Conciseness

- Be straightforward about your request. Avoid unnecessary details but include all relevant information.

Politeness and Formal Tone

- Maintain a respectful and professional tone throughout the letter. Use polite expressions like ?I kindly request? or ?I would be grateful.?

Accuracy and Completeness

- Double-check personal details, such as your name, registration number, and dates, to prevent delays.

Timeliness

- Submit your application well in advance of your deadline to accommodate processing time.

Follow-up

- If you do not receive a response within a reasonable period, follow up with a polite reminder.

Common Mistakes to Avoid

- Vague Requests: Not specifying the purpose or urgency.
- Incorrect Details: Providing wrong registration or student ID numbers.
- Informal Language: Using casual language or slang.
- Omitting Contact Info: Failing to provide contact details for follow-up.
- Ignoring Formatting: Neglecting proper structure and professionalism.

Variations of Application Letters Based on Context

Depending on the applicant's status and purpose, the structure of the letter may vary slightly.

For Students

- Mention the course, year, and reason for the certificate.
- Emphasize the need for the certificate for specific academic or official purposes.

For Employees

- Include employee ID, department, and duration of employment.
- State the reason, such as visa application, bank loan, or official verification.

For External Applicants

- If applying on behalf of someone else, include authorization letters or documents.

Conclusion: The Significance of a Well-Written Application Letter

In conclusion, the application letter for a bonafide certificate is a vital document that facilitates official verification processes. A well-crafted letter ensures clarity, demonstrates professionalism, and enhances the likelihood of prompt processing. Whether you are a student seeking to verify your academic credentials or an employee needing confirmation of your employment, understanding the

essential components and best practices in writing this application can make the process smoother and more efficient.

Remember, the key is to be polite, precise, and complete. By following the outlined structure and tips, applicants can confidently draft their requests, thereby ensuring their needs are met swiftly and effectively. As organizations and institutions value professionalism and clarity, mastering the art of writing such application letters is an indispensable skill in administrative communication.

Additional Resources:

- Sample application templates
- FAQs on bonafide certificate issuance
- Contact information for common educational institutions

Note: Always tailor your application to the specific requirements of the institution or organization you are addressing.

Question What is an application letter for a bonafide certificate? An application letter for a bonafide certificate is a formal request addressed to the principal or head of an institution, seeking a certificate that verifies a student or employee's affiliation with the organization for a specific purpose. **Answer** What should be included in an application letter for a bonafide certificate? The letter should include the applicant's full name, roll or student ID, class or department, reason for requesting the certificate, contact details, and a respectful request for issuance of the bonafide certificate. How do I write a formal application letter for a bonafide certificate? Begin with a formal salutation, state the purpose of the letter clearly, provide necessary details like your name and enrollment number, mention the reason for the certificate, politely request its issuance, and conclude with a thank you and signature. Can I request a bonafide certificate via email? Yes, many institutions accept requests for bonafide certificates via email. Ensure your email is formal, includes all necessary details, and attaches any required documents as per the institution's guidelines. What are common reasons for requesting a bonafide certificate? Common reasons include applying for a passport, visa, scholarship, internship, or other official purposes where proof of affiliation with the institution is required. How long does it typically take to get a bonafide certificate after application? The processing time varies by institution but generally ranges from 1 to 3 days up to a week, depending on their procedures and workload. Is there a specific format or template for an application letter for a bonafide certificate? While formats may vary, it is advisable to follow a formal, polite structure including a subject, salutation, body with necessary details, and closing remarks. Many institutions provide sample templates online. Are there any fees associated with obtaining a bonafide certificate? In most cases, bonafide certificates are issued free of charge, but some institutions may charge a nominal fee. It is best to check with your institution's administration for specific details.

Related keywords: application letter, bonafide certificate, request letter, student certificate, school certificate, college certificate, issuance of bonafide, sample application, certificate request format, formal letter

University of freestate application form 2014

university of freestate application form 2014 was a crucial document for prospective students eager to secure admission to one of South Africa's respected higher education institutions. The University of the Free State (UFS) offers a wide array of undergraduate and postgraduate programs, and the application process for 2014 required careful attention to detail, timely submission, and adherence to specific guidelines. This comprehensive guide aims to provide all the necessary information about the UFS application form 2014, ensuring that applicants could navigate the process smoothly and increase their chances of acceptance.

Understanding the University of the Free State Application Process 2014

The application process for the University of the Free State in 2014 was designed to be straightforward yet thorough. It involved multiple steps, including completing the application form, submitting required documents, and meeting specific deadlines. Applicants needed to distinguish between undergraduate and postgraduate applications, as the requirements and procedures varied.

Key Dates for 2014 Applications

Knowing the important deadlines was essential for a successful application. Here are the key dates for 2014:

- Application Opening Date: Typically early in the year, around April or May 2013 for the 2014 academic year.
- Application Closing Date: Usually around August or September 2013.
- Late Application Period: Some faculties may accept late applications until October, but this was subject to approval.
- Notification of Admission: Usually communicated by December 2013 or January 2014.
- Registration Dates: Usually in January or February 2014.

Applicants were advised to check the official UFS website for the exact dates and any updates regarding the application timeline.

The University of the Free State Application Form 2014: An Overview

The application form for 2014 was available both online and in physical format. The online application was the preferred method, providing a faster and more efficient way to submit documents and track application status.

Where to Find the 2014 Application Form

- Online: The official UFS website (www.ufs.ac.za) hosted the downloadable application forms and online application portal.
- In-Person: Applicants could visit UFS campuses to collect physical application forms.
- Through Regional Offices: Some regional offices and outreach centers facilitated applications, especially for international students.

Contents of the Application Form

The application form required applicants to provide detailed information, including:

- Personal details (name, date of birth, gender, nationality)
- Contact information (physical address, email, phone number)
- Academic history (schools attended, qualifications obtained)
- Choice of program(s)
- Financial details (if applicable)
- Disability or special needs information (for accommodation purposes)
- Declaration and consent sections

Steps to Complete the UFS Application Form 2014

Completing the application form involved several key steps to ensure all necessary information was accurately provided.

Step 1: Gather Required Documents

Before filling out the form, applicants needed to prepare:

- Certified copies of academic transcripts
- Certified copy of identity document or passport
- Proof of application fee payment

- Additional documents for international students (visa, passport, etc.)

Step 2: Fill Out the Application Form Carefully

When completing the form:

- Use black or blue ink if applying physically
- Follow instructions carefully
- Double-check all details for accuracy
- Choose your preferred program and campus options
- Complete all mandatory fields marked with an asterisk (*)

Step 3: Pay the Application Fee

The application fee for 2014 was generally around R150-R250, payable via bank deposit or electronic transfer. Proof of payment was often required to be submitted with the application.

Step 4: Submit the Application

Applicants could:

- Submit online via the UFS portal
- Mail the physical form and documents to the designated admissions office
- Submit in person at campus admissions offices

Important Tips for a Successful Application in 2014

To maximize chances of acceptance, applicants should consider the following tips:

- **Apply Early:** Submit applications well before the deadline to avoid last-minute issues.
- **Complete All Sections:** Incomplete applications are often rejected or delayed.
- **Pay Attention to Program Requirements:** Ensure you meet the minimum admission criteria for your chosen program.
- **Attach All Required Documents:** Missing documentation can disqualify your application.
- **Follow Up:** Confirm receipt of your application and check for any additional requirements or notifications.

Post-Application Process

Once the application was submitted, the university undertook a review process, which involved:

- Verification of academic records
- Evaluation of application eligibility
- Shortlisting candidates for interviews or placement tests (if applicable)
- Notification of admission status via email, SMS, or postal mail

Applicants who were offered admission needed to confirm their acceptance by paying a registration deposit and completing registration procedures.

FAQs About the University of the Free State Application Form 2014

Q1: Can I apply online for the 2014 application?

Yes, the University of the Free State offered an online application portal, making it convenient for applicants to fill out and submit their forms electronically.

Q2: What if I missed the 2014 application deadline?

Late applications might have been accepted depending on the faculty and available spaces. It's best to contact the admissions office directly for guidance.

Q3: Are international students required to follow a different application process?

Yes, international applicants needed to submit additional documents such as visas, proof of English proficiency, and possibly pay higher application fees.

Q4: How do I check the status of my application?

Applicants could track their application status via the online portal or by contacting the admissions office directly.

Conclusion: Navigating the 2014 Application Process Successfully

The **University of the Free State application form 2014** was a vital step for students aiming to pursue higher education at one of South Africa's leading universities. By understanding the application process, adhering to deadlines, and ensuring all documentation was complete, applicants improved their chances of gaining admission. Whether applying online or in person, attention to detail and early preparation were key to navigating the 2014 application successfully.

For future applicants, reviewing past procedures provides valuable insights into the importance of meticulous planning and timely submissions, ensuring a smooth entry into the university's vibrant academic community.

University of Free State Application Form 2014: A Comprehensive Guide for Prospective Students

The University of Free State application form 2014 remains an important document for prospective students eager to secure admission into one of South Africa's reputable higher education institutions. While the application process has evolved over the years, understanding the procedures, requirements, and deadlines associated with the 2014 application can be invaluable for students researching historical admission processes or seeking insights into university application procedures. This article provides an in-depth overview of the application process for the University of Free State in 2014, shedding light on key aspects, including eligibility, the application process, supporting documents, and tips for success.

Overview of the University of Free State in 2014

The University of Free State (UFS), located in Bloemfontein, South Africa, is renowned for its diverse academic offerings, research excellence, and vibrant campus life. In 2014, UFS maintained its reputation as a leading institution committed to academic excellence, community engagement, and innovative research. Its undergraduate and postgraduate programs attracted students from across South Africa and neighboring countries.

Understanding the application process for 2014 is crucial not only for historical context but also for prospective students seeking to understand the evolution of university admissions in South Africa. The 2014 application process was characterized by a straightforward online and manual application system, clear eligibility criteria, and specific submission deadlines.

Eligibility Criteria for 2014 Applications

Before completing the application form, prospective students needed to ensure they met the university's eligibility standards. These criteria typically included:

- Academic Qualifications: Applicants needed to have completed the National Senior Certificate (NSC) or an equivalent qualification recognized by the Department of Education.
- Minimum Admission Requirements:
 - For undergraduate programs, a minimum overall achievement score as stipulated by the specific faculty or program. For example:
 - A minimum of 30% in the designated NSC subjects.
 - Certain programs, such as Medicine or Law, had higher requirements.

- For postgraduate studies, applicants had to hold an appropriate undergraduate degree or diploma.

- Language Proficiency: For most programs, proficiency in English was a prerequisite, demonstrated through relevant language tests or prior education.

- Special Considerations:

- Mature students (generally aged 23 or older) could apply under special admission schemes if they lacked traditional academic qualifications but demonstrated relevant life experience.

- International students needed to meet additional language and visa requirements.

The Application Process for 2014

The application process for the University of Free State in 2014 was designed to be accessible and straightforward. It comprised two main pathways: online applications and manual (paper-based) applications.

Online Application

The university's official website provided an online application portal, which was the preferred method for most students. The steps included:

- Creating an Account: Applicants had to register on the UFS online portal.

- Completing the Application Form: Filling out personal details, academic history, program choice, and contact information.

- Uploading Supporting Documents: Digital copies of academic transcripts, identification documents, and other relevant certificates.

- Paying the Application Fee: A non-refundable fee (which varied by year but was approximately R150-R250 in 2014) was payable via bank transfer or electronic payment.

Manual (Paper-Based) Application

Students unable to access the online portal could download the application form from the university's website or request a hard copy through the admissions office. The process involved:

- Filling out the printed application form legibly.

- Attaching certified copies of academic transcripts, ID documents, and other required certificates.

- Submitting the completed form via post or delivering it directly to the admissions office before the deadline.

Important Deadlines and Application Timelines

In 2014, the University of Free State adhered to strict application deadlines to ensure timely processing:

- Undergraduate Applications: Typically opened in March and closed by September 30, 2014.
- Postgraduate Applications: Usually had earlier deadlines, often around August 30, 2014.
- Late Applications: Sometimes accepted on a case-by-case basis if space was available, but late submissions were generally discouraged.

Applicants were strongly advised to start the application process early, gather all necessary documents, and confirm submission to avoid missing deadlines.

Supporting Documents Required for 2014 Applications

To complete their application, students needed to submit various supporting documents. These documents served to verify academic achievements and identity and were critical for the evaluation process:

- Certified Academic Transcripts: From previous schools or tertiary institutions.
- National Senior Certificate (NSC) or Equivalent: Certified copy of the graduation certificate.
- Identification Document: A valid South African ID or passport for international students.
- Proof of Payment: Bank deposit slip or electronic transfer confirmation.
- Additional Documents for International Applicants:
 - Valid study visa.
 - Proof of English language proficiency, if applicable.

Admission Selection and Notification

Once the application deadline passed, the admissions office commenced the review process, which involved:

- Verifying submitted documents.
- Comparing academic qualifications against program requirements.
- Considering the applicant's academic ranking and available spaces.

Successful applicants received admission offers via email or postal mail. The university typically communicated decisions within a few months after the closing date, with unconditional and conditional acceptance notices depending on whether the applicant met all entry criteria.

Tips for a Successful Application in 2014

Prospective students aiming for a smooth application process could benefit from the following tips:

- Start Early: Avoid last-minute stress by beginning the application well before the deadline.
- Check Requirements Carefully: Each program might have specific prerequisites; ensure your qualifications meet these.
- Gather Documents in Advance: Certified copies, identification, and proof of payment should be prepared beforehand.
- Use the Correct Application Form: Download or request the correct form for your program (undergraduate or postgraduate).
- Pay Attention to Deadlines: Late submissions are often not considered.
- Follow Up: Confirm receipt of your application and supporting documents with the admissions office.
- Seek Assistance if Needed: The university's admissions helpline or student support services could clarify uncertainties.

The Legacy and Evolution Since 2014

While this article focuses on the 2014 application process, it is worth noting that university admission procedures have continued to evolve with advancements in technology and changes in admission policies. Today, the University of Free State offers a more streamlined online application platform, automated application tracking, and expanded support for international applicants. Nonetheless, understanding the 2014 process provides valuable context for students navigating university applications in South Africa.

Final Thoughts

The university of freestate application form 2014 served as a vital gateway for countless students seeking higher education opportunities. With clear eligibility criteria, accessible application pathways, and detailed procedural guidelines, the university aimed to facilitate a smooth admission process. For prospective students, whether in 2014 or today, diligent preparation, timely submission, and thorough understanding of application requirements remain key to unlocking their academic aspirations at the University of Free State.

QuestionAnswer Where can I find the University of the Free State application form for 2014? The

application form for the University of the Free State 2014 can be downloaded from the official university website under the admissions section or obtained physically from the university's admissions office. What are the key deadlines for submitting the University of the Free State 2014 application form? The main application deadline for 2014 was typically in September or October 2013, but it is recommended to check the official university website or contact the admissions office for precise dates. What documents are required to complete the University of the Free State 2014 application? Applicants needed to submit certified copies of their ID, academic transcripts, proof of payment, and any relevant qualification certificates along with the application form. Is the University of the Free State application form for 2014 available online? Yes, the 2014 application form was available online on the university's official admissions portal for easy access and submission. Can international students apply using the University of the Free State 2014 application form? Yes, international students could apply using the 2014 application form, but they had to include additional documents such as study permits and proof of English proficiency. How much is the application fee for the University of the Free State 2014 application? The application fee for 2014 was typically a standard amount paid upon submission, though specific figures should be verified on the official website or application guidelines. What programs were available for application through the University of the Free State 2014 application form? The application covered a wide range of undergraduate and postgraduate programs offered by the university in 2014, including arts, sciences, health sciences, and business disciplines. How do I track my application status after submitting the University of the Free State 2014 application form? Applicants could track their application status online through the university's application portal or by contacting the admissions office directly. What should I do if I missed the 2014 application deadline for the University of the Free State? Late applications might be considered depending on the program and availability, but it is best to contact the admissions office immediately for guidance on late submissions or alternative options.

Related keywords: University of Free State application, UFS 2014 application form, Free State university admissions, UFS application requirements 2014, University of Free State application process, UFS online application 2014, Free State university application deadline, UFS undergraduate application form, University of Free State prospectus 2014, UFS postgraduate application

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